



Nottingham City Council Overview and Scrutiny Committee

Date: Wednesday, 9 December 2020

Time: 2.00 pm

Place: Remote - To be held remotely via Zoom -
<https://www.youtube.com/user/NottCityCouncil>

Councillors are requested to attend the above meeting to transact the following business

Director for Legal and Governance

Governance Officer: Laura Wilson **Direct Dial:** 0115 876 4301

- 1 Apologies for absence**
- 2 Declarations of interests**
- 3 Minutes** 3 - 12
To confirm the minutes of the meeting held on 4 November 2020
- 4 Update on the Action Plan in response to the Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy**
Verbal update
- 5 Scrutiny of the Portfolio Holder for Adult Care and Local Transport** 13 - 16
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- 8 Draft Terms of Reference for the Overview and Scrutiny Committee** 35 - 42
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- 9 Work Programme** 43 - 48
Report of the Head of Legal and Governance

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

Nottingham City Council

Overview and Scrutiny Committee

Minutes of the meeting held at remotely via Zoom and livestreamed on the Council's YouTube channel on 4 November 2020 from 2.01 pm - 4.14 pm

Membership

Present

Councillor Anne Peach (Chair)
Councillor Georgia Power (Vice Chair)
Councillor Steve Battlemuch
Councillor Gul Nawaz Khan
Councillor Pavlos Kotsonis
Councillor Jane Lakey
Councillor AJ Matsiko
Councillor Ethan Radford
Councillor Angharad Roberts
Councillor Andrew Rule
Councillor Cate Woodward

Absent

Councillor Carole McCulloch (Vice Chair)

Colleagues, partners and others in attendance:

Philip Broxholme	- Senior Community Safety Manager
Vernon Coaker	- Chair of the Crime and Drugs Partnership Board
Elaine Fox	- Corporate Policy and Performance Officer
Superintendent Mat Healy	- City Commander, Nottinghamshire Police
Councillor Neghat Khan	- Portfolio Holder for Employment and Community Protection
Lucy Lee	- Head of Customer Services
Mary Lester	- Head of Security and Logistics
Councillor David Mellen	- Leader/Portfolio Holder for Regeneration, Schools and Communications
Laura Patterson	- Crime and Drugs Partnership Policy Officer
Laura Wilson	- Senior Governance Officer

24 Change of Membership

The Committee noted that Councillor Steve Battlemuch has replaced Councillor Maria Joannou as a member of the Committee.

25 Apologies for absence

None.

26 Declarations of interests

None.

27 Minutes

The Committee confirmed the minutes of the meeting held on 7 October 2020 as a correct record and they were signed by the Chair.

28 Scrutiny of the Leader/Portfolio Holder for Regeneration, Schools and Communications

Councillor David Mellen, Leader/Portfolio Holder for Regeneration, Schools and Communications, gave a presentation on the current issues in relation to his role as Leader, and the current position of his portfolio and performance in relation to his Council Plan priorities around Regeneration, and highlighted the following points:

- (a) the schools element of the portfolio will be considered by the Children and Young People Scrutiny Committee, and there are no Council Plan commitments in relation to Communications, although this has been a busy area of work over the last 6 months;
- (b) there are 9 Council Plan commitments for the Regeneration element of the portfolio. 2 have an expected outcome of Red, 5 have an expected outcome of Amber, and 2 have an expected outcome of Green:
 - those with an expected outcome of Green are:
 - complete Nottingham Science Park, Unity Square, Players Site, Energy Park and People's Hall, and progress the Island Site and Boots to provide employment opportunities for Nottingham people;
 - continue to develop Nottingham and Derby's Metro Strategy, building on already strong partnership working with Gedling and Derby, and including other neighbourhood authorities;
 - those with an expected outcome of Amber are:
 - build a new Central Library, making it the best children's library in the UK;
 - complete the transformation of the south side of the city centre, including the college, library and Broadmarsh car park, bus station and shopping centre;
 - ensure the development of at least 500,000 square feet of Grade A office space to encourage inward investment in the city;
 - fight to ensure that UK government funding replaces current EU funding for economic development activity in Nottingham;
 - start the redevelopment of Broadmarsh west, including west of Carrington Street, Castle College Site, Trip to Jerusalem Site, etc;
 - those with an expected outcome of red are:
 - generate £3m more income by rationalising and consolidating the Council's land holdings and reinvesting to bring in additional income;
 - work to secure government funding for a high quality conference centre in Nottingham;
- (c) performance highlights include:
 - Nottingham Science Park's Elizabeth Garrett Anderson building has been completed and is expected to formally open in a few months' time;
 - Unity Square and the student development on Station Street have progressed well;

- work has continued with Derby City Council to develop the Metro Strategy;
 - between April 2019 and March 2020, 50,000sqft of office space was developed, including 25,000sqft of Grade 'A' B1a offices;
- (d) challenges and opportunities for the portfolio going forward include:
- the Covid-19 lockdown has had an adverse impact on the development of some of the city's large regeneration projects, but these are not progressing again;
 - despite initial delay due to Covid-19, design works for the new Central Library have been given the approval to progress, as well as for the site opposite Nottingham Station;
- (e) in respect of Covid-19:
- since the outbreak earlier this year, the Council has worked extremely hard to continue to support people across the city;
 - workstreams have been set up to respond to the pandemic and supported 18,000 vulnerable citizens in Nottingham through the shielding programme;
 - the Council has sourced PPE, established a 'golden number' for local people to call for assistance, distributed business grants and lobbied for additional funding;
 - Tier 3 and further lockdown restrictions come into force on Thursday;
- (f) challenges for the Council include:
- the Report in the Public Interest published in August, alongside the Council's Action Plan. The plan mentions taking advice from outside of Nottingham to help address the issues raised in the report, and discussions with MHCLG have been part of ongoing work to respond to the areas highlighted in the Report in the Public Interest;
 - there is a MHCLG Non-Statutory Review, which is a short focussed review and is seen as part of the Council's commitment to seek external advice and to ensure public accountability to the actions being taken;
 - the development of the Broadmarsh Shopping Centre, but there is a once in a generation opportunity to reshape a significant space;
 - there is a lack of financial support from the Government;
- (g) financial challenges for the Council include:
- there are significant challenges arising from non-funded Covid-19 costs;
 - the gross Covid-19 impact for 2020/21 is £69.9m, the confirmed funding from Government is £23.5m, estimated funding from the Income Compensation Scheme is £16.2m and an additional £10.7m, resulting in a funding gap of £21.1m;
 - an in-year budget process has been launched and delivered budget proposals for £12.5m;
 - a Voluntary Redundancy Programme has been put in place with a total of 210 jobs and ongoing savings of £6.6m;
 - the Government has been lobbied for more funding.

During the discussion which followed, the following points were raised:

- (h) an Improvement Board is being established next week to address the Report in the Public Interest and the Action Plan in response;
- (i) work to make Broadmarsh safe was needed, so a decision was taken to extend the contract with McAlpine to carry out the works. They already knew the site, and a contract extension was the most cost effective way to secure the site;
- (j) the sale of Exchange Buildings relates to the offices behind the Council House. Whoever buys them will have to develop them in line with the history of the building;
- (k) the capital is needed from the sale of Angel Row before the new Central Library can be developed, but it is hoped to be finished in 2022;
- (l) regeneration is a challenge in the current climate, but businesses still want to develop so there is some movement;
- (m) there is an East Midlands Development Corporation which involves a number of East Midlands Councils. The impact of the Corporation should be more jobs for people to travel to, but there is a concern that it may take businesses away from the city;
- (n) there are 2 types of reserves – earmarked and unearmarked, and the Council is intending to borrow from reserves to meet the budget gap, but the more compensation received from Government, the less needs to be borrowed from reserves;
- (o) the whole capital programme is under pressure, so mitigating measures need to be put in place, eg there is no longer the ability to build Crocus Place so the Council will get the capital receipt for the land, but will lose the future rental income;
- (p) rental income has reduced during the pandemic to enable tenants to stay during a difficult trading time;
- (q) the issues around Robin Hood Energy are well known and will result in a loss for the Council;
- (r) the pandemic has shown that some services can operate without being in the office, but it's not always positive for colleagues being away from their team, so future ways of working, plus the estate the Council needs, will all need to be considered.

29 Crime and Drugs Partnership Plan Performance

The Committee was presented with information on the work of the Crime and Drugs Partnership, and its performance in relation to the Crime and Drugs Partnership Plan.

Vernon Coaker, Chair of the Crime and Drugs Partnership Board, introduced his team. Philip Broxholme, Senior Community Safety Manager, gave a presentation and highlighted the following points:

- (a) the Crime and Drugs Partnership (CDP) is a multi-agency community safety partnership responsible for tackling crime, anti-social behaviour, substance misuse, and reoffending. It was established by the Crime and Disorder Act 1998, and its duties and responsibilities have been amended by subsequent legislation;
- (b) the CDP is formed of six 'Responsible Authorities':
- Nottingham City Council;
 - Nottinghamshire Police;
 - National Probation Service;
 - Derbyshire, Leicestershire, Nottinghamshire and Rutland Community Rehabilitation Company;
 - Greater Nottingham Clinical Commissioning Groups/Clinical Commissioning Partnership;
 - Nottinghamshire Fire and Rescue Service.
- Alongside a number of other public bodies on a voluntary basis:
- Nottinghamshire Police and Crime Commissioner;
 - University of Nottingham;
 - Nottingham Trent University;
 - Nottingham City Homes;
 - HMP Nottingham;
- (c) the aims of the Partnership are to reduce:
- crime;
 - reoffending;
 - substance misuse;
 - anti-social behaviour;
- (d) the responsibilities of the Partnership are:
- local strategic management;
 - engage and consult with the local community;
 - commissioning of a local strategic assessment;
 - development of a local delivery plan;
 - overseeing delivery and performance against targets;
 - commissioning of services for substance misuse and domestic and sexual violence and abuse;
- (e) the headline targets for the Partnership Plan 2020-23 are:
- to reduce crime;
 - to reduce hate crime repeat victimisation by 10%;
 - to reduce anti-social behaviour by 25%;
 - to maintain performance on respect of successful completions from substance misuse treatment;
- (f) the 2019 strategic assessment identified six key priorities:
- weapon enabled offending;
 - modern slavery and exploitation;
 - domestic and sexual violence;
 - drugs and alcohol;

- hate crime;
 - burglary;
- (g) performance indicators show that crime is reducing, anti-social behaviour has increased, and hate crime and substance misuse has remained stable;
- (h) the impact of Covid-19:
- all crime has reduced, except in 2 wards;
 - domestic violence and abuse has increased;
 - hate crime has remained at a similar level to last year, but it was expected that it would reduce without the night time economy;
 - anti-social behaviour has seen the biggest increase, mainly in noise related complaints;
 - the percentage of people successfully completing substance misuse programmes has reduced slightly, but remains above the national average.

During the discussion which followed, the following points were raised:

- (i) the increase in anti-social behaviour is not unique to lockdown, and includes breaches of lockdown rules, such as going out for more than one run, having visitors, etc;
- (j) all officers were allocated to anti-social behaviour, and resources were targeted to the most problematic areas;
- (k) the CDP focuses on delivery, and the partnership working is strong, which makes it successful. The profile needs to be raised so that more people are aware of the work it carries out, and more partners can become involved;
- (l) the most deprived areas suffer the greatest levels of anti-social behaviour and need more resources and faster response times. There needs to be a more proactive approach at the grass roots level to have an impact;
- (m) the Police prioritise attending incidents that could lead to harm, but Operation Reacher is being rolled out and is looking at local priorities so should have an impact;
- (n) the plans for a Rapid Response Team for anti-social behaviour have been delayed, but will be put in place;
- (o) mental health can have an impact on crime rates, and the Police have a triage care with a mental health nurse on board to help resolve issues;
- (p) child sexual exploitation is well resourced, but the shift to online criminality is challenging.

30 Universal Credit Implementation Update

Lucy Lee, Head of Customer Services, supported by Elaine Fox, Corporate Policy and Performance Officer, gave a presentation updating the Committee on the impact of Universal Credit, and highlighted the following points:

- (a) the Universal Credit Full Service rolled out in Nottingham on 17 October 2018. People move onto Universal Credit if they make a new benefit claim or have a change in their circumstances. Nottingham was one of the last places in the country where Universal Credit rolled out. It replaces Child Tax Credit, Housing Benefit, Income Support, Income-based Job Seekers Allowance, Income-related Employment and Support Allowance, and Working Tax Credit. Universal Credit does not include any other benefits, including Council Tax Support, which can be claimed alongside Universal Credit;
- (b) in Nottingham:
- 35,000 people are on Universal Credit (as at September 2020);
 - 11,750 people are employed but still claiming the equivalent of Tax Credits/Housing Benefit;
 - 15,475 people are unemployed claimants;
 - 2,135 people are planning or preparing for work – they are not currently expected to look for work as they have a health condition which is likely to improve, or a child aged 1 or 2 for whom they have caring responsibilities;
 - 5,547 people are out of work and have no requirement to look for work. This group is made up of people with health conditions which are not expected to improve, and people with children under 1;
 - approximately 25,000 benefit claimants are still to move across to Universal Credit. These are individuals who are claiming Employment and Support Allowance, Income Support, Housing Benefit and/or Job Seekers' Allowance;
- (c) the impact of Universal Credit on Nottingham City Homes (NCH) includes:
- just over 6,000 tenants are claiming Universal Credit, which is half of the expected final total and twice the number reported last November;
 - rent arrears of tenants on Universal Credit currently stands at £2,874,003. Last November the figure was £1,374,326;
 - average rent arrears of tenants on Universal Credit is £618.33, and increase from £560.72 last November;
 - 1,818 Alternative Payment Arrangements have been requested, compared to 795 last year;
 - food bank referrals remain higher than pre-Universal Credit levels;
 - there is a shortfall of £7.90 per week for people in supported accommodation, for which people cannot get Discretionary Housing Payments – this affects Nottingham City Homes as it is classed as a metropolitan housing association rather than social housing. Last year, the shortfall was £7.77 per week;
 - Covid-19 has heavily impacted Universal Credit with a large increase in claims due to the pandemic. As claimants are not paid until 5 weeks after they have made their initial claim, this has had a negative impact on rent arrears;
- (d) the impact on Welfare Rights include:
- there has been a reduction in enquiries;
 - foodbank referrals have increased significantly, with 259 since mid-March;

- calls to Nottingham City Council's 'golden number', set up to support vulnerable people during Covid-19, which related to financial worries were referred to Welfare Rights;
- (e) the impact on the Trussell Trust includes:
- working with local foodbanks to establish usage in Nottingham. Nationally during the start of the pandemic, around half of people who used a foodbank had never needed one before, and families with children have been most affected;
 - the Trust analysis forecasts a 61% increase in food parcels needed across its UK network in October to December, which equates to 6 parcels given out every minute;
 - the Trust has made a series of recommendations regarding welfare assistance in light of their recent report:
 - protect people's incomes by locking in the £20 rise to Universal Credit brought in at the start of the pandemic;
 - help people hold on to more of their benefits through the economic crisis by suspending benefit debt deductions until a fairer approach to repayments can be introduced;
 - make local safety nets as strong as possible by investing £250m in local welfare assistance in England;
- (f) ongoing concerns include:
- the level of rent arrears continue to rise;
 - the 5 week wait before the first award is received is still causing problems;
 - repaying any advance payment means people struggle further down the line;
 - Council Tax Support needs to be applied for separately;
 - the plans for a 'managed migration, remain unclear. There was little feedback on the pilot in Harrogate, except for reports that far fewer people moved onto Universal Credit than were expected to;
 - Covid-19 has seen many more people move into Universal Credit, meaning even more families and individuals are struggling to cope with low income and the wait for their first payment;
 - unemployment may rise further, potentially exacerbated by the end of the Government's furlough scheme and the additional Tier 2 lockdown measures which now apply in the city.

During the discussion which followed, the following points were raised:

- (g) the ban on evictions ended in September, but there is support for tenants and they can't be evicted without 6 months' notice without good reason;
- (h) lots of homeless people are still being accommodated in hotels;
- (i) those that don't have recourse to public funds are signposted to the relevant support services;
- (j) part of the reason that Welfare Rights have had fewer queries is because the DWP have stopped sanctions during the lockdown;

- (k) the DWP have provided assurance that they advise claimants to only take the amount of money they need if they take an advance.

31 Work Programme

Laura Wilson, Senior Governance Officer, presented a report on the work programme detailing issue for scrutiny by the Committee for the remainder of the 2020/21 municipal year.

The Chair of the Committee confirmed that a review of the Action Plan in response to the Public Interest Report on the Council's governance arrangements for Robin Hood Energy would be scheduled for December and then every 2 months.

Committee members requested that the following items be considered for inclusion on the work programme:

- the Council's response to the MHCLG non-statutory review;
- the Council's response to the second lockdown and lessons learned.

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**Overview and Scrutiny Committee
9 December 2020**

Scrutiny of the Portfolio Holder for Adult Care and Local Transport

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To hear from the Portfolio Holder for Adult Care and Local Transport on her main priorities and challenges for the 2020/21 municipal year, including Council Plan performance, in relation to the Local Transport aspect of her portfolio.

2 Action required

- 2.1 To use the information received at the meeting from Councillor Adele Williams, Portfolio Holder for Adult Care and Local Transport to inform questioning and identify potential areas for future scrutiny, in relation to Local Transport.

3 Background information

- 3.1 The key responsibilities for the Portfolio Holder for Adult Care and Local Transport are:

Adults

Corporate Strategies for Older People and Vulnerable Adults
Championing Independent Living

- telecare
- catering

Adult Safeguarding

Lead on commissioning of Adults Services
Health and Social Care Integration (shared)

Meals at Home

Adult Passenger Transport

Neighbourhood Transport

NET phase 1, 2 and 3

Public Transport

Corporate Transport Fleet

Cycling

Local Transport Strategy

- 3.2 On 11 November 2019 the Council Plan was approved by full Council, and guides the Council's services and approach to support the delivery of its key priorities for the city until May 2023.

- 3.3 It includes five key objectives:
- Build or buy 1,000 Council or social homes for rent
 - Create 15,000 new jobs for Nottingham people
 - Build a new Central Library, making it the best children's library in the UK
 - Cut crime, and reduce anti-social behaviour by a quarter
 - Ensure Nottingham is the cleanest big city in England and keep neighbourhoods as clean as the city centre.
- 3.4 In addition, a total of 185 pledges are included under five key headings:
- Nottingham People – support for children, young people, students, families , older people, education and health
 - Living in Nottingham – making Nottingham clean and green, improving transport, housing and providing opportunities
 - Growing Nottingham – developing neighbourhoods and the city centre, creating jobs and training opportunities and supporting businesses and inward investment
 - Respect for Nottingham – tackling crime and anti-social behaviour and supporting strong local communities
 - Serving Nottingham better – improving council services and promoting equality.
- 3.5 Councillor Adele Williams will be in attendance at the meeting to discuss her main priorities and challenges for the 2020/21 municipal year, and performance against the elements of the Council Plan that she is responsible for, in relation to the Local Transport Adult Care aspect of the portfolio will be considered at the Health Scrutiny Committee.

4 List of attached information

4.1 None.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 Council Plan 2019-23.

7 Wards affected

7.1 All.

8 Contact information

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**Overview and Scrutiny Committee
9 December 2020**

Highways England – Clifton Bridge

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To receive information on the closure of Clifton Bridge by Highways England, including the progress against the work programme for completing the repairs, the communication plan for this, details of measures in place to prevent any similar occurrences in the future, the action the Council took when it first happened, and the communication plan with the City Council.

2 Action required

- 2.1 To consider the information provided and use it to inform questioning and make recommendations, where appropriate.

3 Background information

- 3.1 The outbound (east) carriageway of Clifton Bridge was closed unexpectedly on 6 February 2020 after a defect was discovered. A programme of repair work was drawn up which meant it is likely to see limited lanes running eastbound for the remainder of the year.
- 3.2 The Council's Traffic Team is in contact with Highways England about the progress of the work on Clifton Bridge.
- 3.3 The Committee was due to look at the impact of the closure of Clifton Bridge, including the proposed work programme for completing the repairs, the communication plan with the City Council and the response to the list of mitigation measures proposed by the Council at its meeting in April 2020, which had to be cancelled due to the ongoing pandemic.
- 3.4 Representatives from Highways England and the Council's Traffic Team will be in attendance at the meeting to discuss the progress of the repair works, etc.

4 List of attached information

- 4.1 Reports from Highways England and the Council's Traffic Team.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

6.1 None.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
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A52 Clifton Bridge

Nottingham City Council Overview and Scrutiny Committee meeting report

Background information

In February of this year (2020), the A52 Clifton Bridge was undergoing planned repairs which had been identified during a routine inspection in 2019. While this work was taking place, our team uncovered the need for further repairs to the steel work as a result of water damage.

The traffic management restrictions in place means we can replace the existing strengthening system while traffic continues to run. It also allows our teams to work safely underneath and carry out different types of work at the same time, to finish as soon as possible.

We are working closely with local partners to make sure that we can keep Nottingham moving while we have lane restrictions in place.

Progress of the work

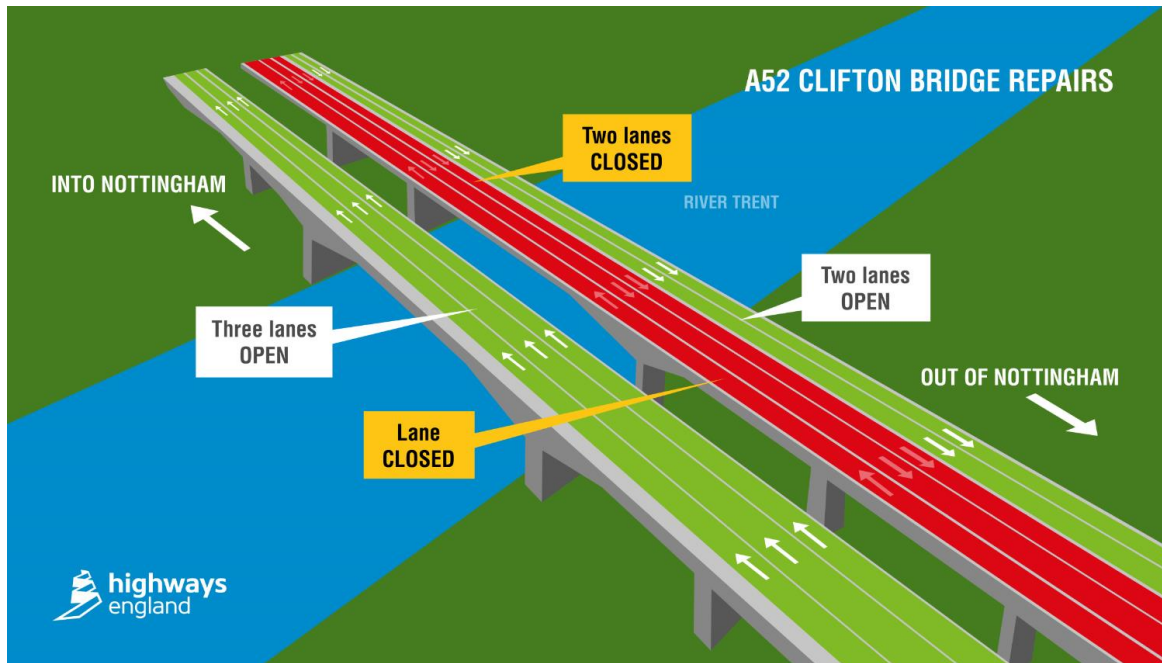
The project is sizeable, intensely complex and requires specialist work in a challenging environment.

Our specialist workforce is installing a new strengthening system on the outside of the bridge to replace the existing strengthening system inside the bridge. This involves installing new steel cables on the exterior of the bridge as well as replacing the steel and concrete we removed during our investigations inside the structure.

Doing this will strengthen the structure for years to come, and allow for easier and therefore less disruptive maintenance, as the steel cables will be easier to access.

Work is taking place inside and under the bridge and our workforce, scaffolding and mobile platforms are visible from Clifton Lane.

We understand that the A52 is a key commuter route in and out of Nottingham. We've worked throughout the COVID-19 pandemic, and on Sunday 8 November we were able to reopen an additional lane on the bridge, as shown in the graphic below. This extra capacity on the bridge has helped to improve journey times for motorists.



Completion of work

Ongoing investigations have increased the scope of repairs and work is likely to continue on the bridge into Autumn 2021. We appreciate that the works are disruptive, and we are doing all we can to complete the works sooner. Our ambition is to reopen a further lane in the coming months and restore the bridge to its former layout as soon as we can.

Communication with residents and stakeholders

We appreciate that these roadworks are disruptive and we understand the impact they are having on motorists travelling in and out of Nottingham. To keep motorists and residents informed, our scheme website is kept under constant review, and any changes made are emailed to those who register for updates on the website. We post real-time closure and roadwork information on our Twitter account, which helps

our customers plan their journeys. We also send out regular newsletters about the work on the bridge to our customers, stakeholders and local businesses.

We're also in regular contact with local MPs and key stakeholders, keeping them up to date with the latest progress of our work at Clifton Bridge.

We also attend the bi-weekly Local Resilience Forum (LRF) meeting and provide an update on our work. The meeting is attended by local officers from the police, fire and NHS, and representatives from Nottingham City Council, Nottinghamshire County Council, Broxtowe Borough Council, Rushcliffe Borough Council. Trent Barton, Nottingham Express Transit, East Midlands Trains and Nottingham City Transport also receive the minutes from this meeting and contribute via email.

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OVERVIEW AND SCRUTINY COMMITTEE	9 th December 2020
Agenda item name:	A52 Clifton Bridge
Author:	Paul Boulton – Head of Traffic

Purpose

To outline the response taken by the City Council following the partial closure of Clifton Bridge in February 2020, including the ongoing liaison with Highways England to resolve the matter.

Background

The A52 Clifton Bridge is the busiest road in Nottingham, normally carrying over 80,000 vehicles a day in both directions. The A52, along with the A453 is a Trunk road and falls under the responsibility of Highways England.

Clifton Bridge is one of only three major road crossings of the River Trent within the city boundary, the others being Trent Bridge and Lady Bay Bridge, which under a cross boundary agreement are the joint responsibility of the City and County Council's.

On 6th February 2020, without any notice being given Highways England closed all four southbound (or eastbound) lanes of Clifton Bridge for safety reasons after a routine inspection found badly corroded steelwork in the structure. The impact of this on the city's highway and transport network was immediate, resulting in major gridlock and congestion, as at its peak, up to 15,000 extra vehicles a day diverted through the city using Trent Bridge and Lady Bay Bridge as alternative routes south and east.

On 12th February 2020 Highways England re-opened one lane southbound, which eased congestion slightly but major congestion and delays within the city remained, in particular to bus and tram operations where journey times were severely affected due to critical junctions and routes being blocked.

On 15th March 2020 a second southbound lane was temporarily re-opened but unfortunately this had to be quickly removed due to renewed structural concerns and the layout reverted back to a single southbound lane.

From 16th March 2020 the Government began introducing restrictions in response to Covid-19 leading to the first national lockdown, which actively discouraged the use of public transport and all forms of non-essential travel. This led to a significant reduction in traffic levels across the city and an easing of the congestion created by Clifton Bridge, at least in the short term.

With the relaxing of the lockdown restrictions, traffic levels started to pick up again over the summer and increased further in September after the schools and universities re-opened. By

the end of September flows had returned to near normal levels causing a further build-up of congestion around the city due to the ongoing lane closures at Clifton Bridge.

In mid-October, following the introduction of local restrictions to tackle Covid-19, culminating in a second national lockdown on 5th November 2020, traffic levels again reduced but not as sharply as in the first lockdown. It did however result in congestion around the city easing although once the lockdown restrictions are lifted traffic flows are expected to increase once again.

On 8th November 2020 a second southbound lane on Clifton Bridge was finally opened by Highways England but as of yet there are no confirmed dates for when the remaining lanes or the Queens Drive on-slip will re-open.

The original timeline stated publically by Highways England was to have all lanes re-opened by the end of 2020 with all repairs being completed by February 2021. However, due to an increase in the scope of work required to repair the bridge, the latest timeline given by Highways England will mean that work is likely to continue on the bridge into autumn 2021.

Our Response

The Council's immediate response following the partial closure of Clifton Bridge was to instigate a range of measures to minimise the impact on Nottingham and its citizens, including:

- Monitoring the roads and traffic signals from our Traffic Control Centre and making adjustments to signal timings to help traffic flow
- Working with Nottinghamshire Police on the ground to keep traffic flowing at key junctions, particularly tram and bus corridors
- Introducing selective traffic restrictions to discourage vehicles from diverting into neighbourhoods and prioritise key public transport corridors
- Encouraging people to think about using public transport including park & ride for journeys where they can
- Suspending all but emergency roadworks for an initial period and then allowing works back in on a case-by-case basis.

In consultation with the Portfolio Holder for Local Transport, on 6th March, a formal request was made to the Department for Transport and Highways England seeking support for a comprehensive package of further measures aimed at encouraging greater use of sustainable transport to help ease congestion around the city including:

- Temporary park & ride options
- Portable Variable Message Signs and use of Smart Motorway signs on the M1 and major approach routes advising drivers to take an alternative route or use public transport
- Special offers to promote public transport
- Travel planning support for major employers and for events
- Ongoing support for police presence to keep key junctions clear
- Yellow box markings at key junctions on bus and tram routes

In addition, the matter was escalated to Members of Parliament, the Department for Transport and senior levels within Highways England where progress of the works was

discussed and assurances sought that every effort was being made to reopen the bridge as soon as it was safe to do so.

Following the Government's subsequent Covid-19 advice to limit the use of public transport, consideration by Highways England of the further package of measures to encourage use of public transport was paused due to the conflict with Government travel guidance and assurances were sought that this matter be kept under review.

However a number of further measures were supported by Highways England, including:

- Up to six portable Variable Message Signs located at key points around the Nottingham area displaying messages to warn motorists of the delays at Clifton Bridge and give them opportunity to find an alternative route or allow more time for their journey
- Use of M1 gantry signs to warn of delays at Clifton Bridge and encourage A52 eastbound traffic to use J24 to avoid adding to the congestion
- Support for Police uniformed presence to keep junctions clear when required
- Introduction of yellow box markings at a number of key junctions around the city to help keep traffic moving
- Support for the Council's Workplace Travel Scheme to encourage businesses to take up green travel measures

Highways England were also encouraged to keep local residents and businesses informed during the period of the works. One way this has been achieved is through the circulation of regular Clifton Bridge repair scheme newsletters in which residents and businesses have been updated on progress.

Officers will continue to undertake regular monitoring of traffic levels across the city, including the impact caused by the ongoing works at Clifton Bridge, and once flows start to build up again will continue to take proactive measures to manage congestion and delays.

Liaison with Highways England

Since the beginning of February 2020 when the partial closure of Clifton Bridge first occurred, officers have been maintaining regular contact with Highways England to monitor progress, seek assurances on their work programme and agree further measures to minimise the impact on Nottingham's road and transport networks.

Working in collaboration, liaison has been maintained through joint weekly / fortnightly stakeholder meetings, where in addition to the City Council, a number of other key stakeholders are involved including the emergency services, NHS, the County Council and local district councils.

Further dialogue and discussion has also taken place with Highways England involving the Portfolio Holder for Local Transport and local Members of Parliament. In addition, officers have also maintained regular communication over the phone and in further ad-hoc meetings when required.

Next Steps

The priority is for Highways England to re-open all remaining lanes on Clifton Bridge and complete the repair work as soon and as safely as possible.

Officers will maintain regular liaison with Highways England as the repair works continue to seek ongoing assurances on progress through to expected completion in autumn 2021.

This engagement will seek to keep under review the need for additional mitigation measures as Covid-19 restrictions are eased and traffic volumes start to return to normal.

In the meantime, officers will continue to undertake regular monitoring of traffic levels across the city and take appropriate measures to manage congestion and delays.

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**Overview and Scrutiny Committee
9 December 2020**

Flooding – Mitigation Work in the City

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To receive information on the work carried out and planned for the future to mitigate against flooding in the city.

2 Action required

- 2.1 To consider the information provided and use it to inform questioning and make recommendations, where appropriate.

3 Background information

- 3.1 The Flood and Water Management Act 2010 clarified and amended the roles and responsibilities of organisations involved in flood risk management, and introduced a significant new role for Nottingham City Council as 'Lead Local Flood Authority' (LLFA). The responsibilities introduced included:

- responsibility for managing flood risk from 'local' sources, which includes surface water, minor ('ordinary') watercourses and groundwater;
- developing, maintaining, applying and monitoring a strategy for local flood risk management (a 'local flood risk management strategy');
- investigating flood incidents to identify the organisation with relevant flood risk management functions;
- developing and maintaining a register of flood risk management assets and features;
- acting as the Sustainable Drainage Systems Approval Body (SAB) for new developments.

- 3.2 The Committee was last updated on the work to mitigate flooding in the city in December 2016. An update was due to be considered in December 2019, but had to be rescheduled and has been delayed due to the ongoing pandemic.

- 3.3 This meeting will allow the Committee to receive information on the work that has taken place since December 2016, and work planned for the future.

- 3.4 Representatives from the Council, Severn Trent Water and the Environment Agency will be in attendance at the meeting to discuss the work and respond to queries.

4 List of attached information

4.1 Reports from the Council, Severn Trent Water and the Environment Agency.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 None.

7 Wards affected

7.1 All.

8 Contact information

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Overview and Scrutiny Committee

9 December 2020

Progress towards meeting the responsibilities under the Flood and Water Management Act 2010

Purpose

The purpose of this report is to assist the committee to scrutinise the work undertaken by the City Council and their partner organisations to protect communities, properties, highways and education facilities from the impacts of flooding.

Under the Flood and Water Management Act 2010 (FWMA), the City Council has a statutory duty as Lead Local Flood Authority (LLFA) and the committee is asked to examine this role to determine whether the Council is meeting its responsibilities under the FWMA.

Background Information

Following the 2007 summer floods, a government review into the flooding was undertaken under Sir Michael Pitt. A number of legislative changes were recommended, resulting in the implementation of the Flood and Water Management Act 2010.

The Act outlines the responsibilities of the organisations involved in flood risk management. In Nottingham City, this includes Nottingham City Council, the Environment Agency (EA) and Severn Trent Water (STW).

Nottingham City Council has a significant role as 'Lead Local Flood Authority'.

Role of Nottingham City Council

Statutory Duties

The role of the LLFA is to facilitate a co-ordinated approach, working with professional partners and the public to reduce the risk and minimise the effects of flooding. In order to carry out this role the FWMA places a number of specific duties on the LLFA as detailed below:

- Responsibility for managing flood risk from 'local' sources, which includes surface water, minor ('ordinary') watercourses and groundwater,
- Developing, maintaining, applying and monitoring a strategy for local flood risk management (a 'local flood risk management strategy'),
- Investigating flood incidents to identify the organisation(s) with relevant flood risk management functions, formally known as Section 19 reports,
- Developing and maintaining a register of flood risk management assets and features.

Active Role within the Trent Regional Flood and Coastal Committee (RFCC)

The Trent RFCC is established by the Environment Agency under the Flood and Water Management Act 2010 that brings together members appointed by LLFA's and independent members with relevant experience for 3 purposes:

- to ensure there are coherent plans for identifying, communicating and managing flood and coastal erosion risks across catchments and shorelines

- to encourage efficient, targeted and risk-based investment in flood and coastal erosion risk management that represents value for money and benefits local communities
- to provide a link between the Environment Agency, LLFAs, other risk management authorities, and other relevant bodies to build understanding of flood and coastal erosion risks in its area

Nottingham City Council's representative on this committee is Cllr Sally Longford Portfolio Holder for Energy, Environment and Democratic Services, who also undertakes an active role as joint Chair of the supporting Finance Sub Committee.

Asset Management

Maintenance of all flood risk and drainage assets across the authority is crucial for flood risk management. Nottingham City Council plays a key role in ensuring that key assets are maintained and monitored (such as highway gully cleansing) to ensure operation. The Flood Risk Management (FRM) team have identified key flooding hotspots as a priority, and work closely with our Highway Services colleagues to target the gullies in these locations.

The authority is responsible for maintaining a number of ordinary watercourses throughout the city. Again, the FRM team and Highway Services work closely and provide a maintenance regime for the clearance of debris from these watercourses, particularly at the numerous trash screens. Several key assets locations have monitoring equipment with level sensors, to enable the authority to respond to any potential extreme changes in water levels, which may indicate potential blockages or flooding conditions.

Improving our understanding of assets is key to flood risk management, therefore the authority have initiated a series of studies of strategic watercourse assets across the city. Starting with trash screens, analysis has been carried out to understand condition and operational performance, enabling the authority to quantify the properties at risk should these assets fail. The studies will also identify improvements that can be made to these strategic assets to reduce the associated flood and operational risk.

Role of the Environment Agency

The Environment Agency (EA) have a responsibility to manage flood risk from main rivers. In Nottingham, this includes the River Trent, River Leen, Day Brook, Fairham Brook and sections of the Tottle Brook and Nethergate Stream.

The EA play a significant role in the maintenance and enforcement of these watercourses, as well as undertaking their own capital programme to better protect residents from flooding.

The EA has a strategic overview of all forms of flooding, and provides support to LLFAs.

Role of Severn Trent Water

The role of Severn Trent Water (STW) is to prevent flooding from public sewers. Under the FWMA, STW have a duty to operate with the EA and LLFAs to manage flood risk in a co-ordinated way.

Local Flood Risk Management Strategy

Full Council approved the Local Flood Risk Management Strategy (LFRMS) on 9 March 2015, outlining the Council's Action Plan for flood risk management across the City, with an overarching aim to reduce the impact of flooding on people, property and businesses in Nottingham.

The principal recommendation of this report is that the LFRMS should be reviewed and updated, including formal consultation by Spring 2022, followed by Full Council approval.

An update of the LFRMS is essential to highlight new flooding locations, refresh the pipeline capital programme, and to link in wider strategic actions such as the Council Plan Pledge 'Work with the Environment Agency to protect 1000 more homes from the risk of flooding', Carbon Neutral 2028 and the River Leen Strategy currently, which currently in development.

Strategic Flood Risk Management Board

To facilitate working in partnership and the sharing of best practice, meetings are held twice annually to give a high-level overview of flood risk management work across Nottinghamshire. The joint City and County Strategic Flood Risk Management Board is well attended by the EA, STW as well as by guest speakers from groups such as the Local Resilience Forum.

Progress

Since the last O&S meeting in 2016, the Council has completed and continued to progress the following Capital investment schemes, in support of its **4 year Council Plan Pledge to 'Work with the Environment Agency to protect 1000 more homes from the risk of flooding'**.

Completed:

- City Wide Property Level Protection Programme Phase 2

This scheme was completed in May 2019, with the installation of resilience measures such as flood doors, smart airbricks and sealing to **70 properties**.

- Daron Gardens & Edern Gardens Property Level Protection Scheme

16 properties were also fitted with flood resilience measures to improve resilience to properties in the Top Valley region; this was completed in May 2019.

- Woolsington Close PLP

Following the completion of a conveyance scheme in April 2016, **14 properties** were fitted with additional property level protection measures, packaged with the two schemes above for efficiencies.

- Blue Green Infrastructure – Day Brook

160 properties have been better protected through the operational improvements to Jubilee Ponds, in partnership with Severn Trent Water, as well as installation of property level protection. The Day Brook channel has also been naturalised through Valley Road Park and Jason Spencer Sports ground, with planting to continue into 2021.

Due for completion:

- Tinkers Leen Penstock Project

Funding has been secured through development contributions to construct an opening to the Tinkers Leen culvert, to allow over-pumping of the watercourse when the penstock is closed at its outfall (when the River Trent is high). This will prevent water backing up and flooding the City. This is being developed in partnership with Structures and the Environment Agency.

Under development:

- Mapperley Park Surface Water Management Scheme
Hydraulic modelling of the catchment has been completed by both Severn Trent Water and the City. Options have been developed for reducing flood risk to the properties at risk, however, funding is currently not guaranteed. STW and NCC are working in partnership to maximise the potential funding available.
- Broxtowe Park Flood Alleviation Scheme
A hydraulic model has been developed for the catchment to quantify flood risk, however, this modelling has revealed that the catchment is much larger than anticipated. The next step is to expand the model and develop options, working in partnership with Nottinghamshire County Council. Further funding has been secured to support this.
- Beechdale Surface Water Management Scheme
A hydraulic model has been developed for this catchment, however improvements are required to increase certainty in the model. COVID-19 has delayed necessary survey works, but this scheme is likely to progress as a property level resilience project.
- Feasibility Investment
Funding has been secured to accelerate the feasibility studies of a number of known flooding locations, to be completed by March 2021.
- River Leen
The City are working in partnership with the EA to develop a strategic programme for the River Leen.

Challenges

Whilst a great deal of progress is being made, it has to be recognised that the pipeline projects are dependent on external funding, posing a significant risk to the delivery of a number of potential flood risk management schemes.

Funding asset management and operational maintenance activities is also challenging, but investment in this area is essential to reduce flood risk, improve operational performance and mitigate health and safety risks.

Another major challenge to consider is the impact of climate change, increasing the frequency and significance of flooding. The authority's resources are extremely stretched, particularly during more significant flood events, and will be difficult to manage as more and more flood events occur.

The FRM team have been faced with significant resource issues following the departure of 3 experienced officers out of a team of 4. However, the Service Manager has been supporting the remaining officer whilst a fundamental review of the service was undertaken and two updated posts have been made available for recruitment in November 2020.

Despite resource issues, the Authority has continued to carry out all of its functions and duties as required under the Flood and Water Management Act 2010.

Particularly, during recent flooding events in both June 2019 and 2020, affecting around 70 properties. Officers were on the ground in the days and weeks following the storm events, visiting affected residents, establishing the flooding mechanisms and potential causes to enable them to undertake the statutory formal flood investigations at 6 locations across the

city. These Section 19 reports are currently being developed further and are set to go out to consultation early next year.

Contact information

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**Overview and Scrutiny Committee
9 December 2020**

Amendments to the Terms of Reference

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the proposed amendments to the Committee's Terms of Reference.

2 Action required

- 2.1 To provide feedback on the amended Terms of Reference, prior to their presentation to full Council for consideration and approval in January 2021.

3 Background information

- 3.1 In August 2020, the Council's external auditor issued a Report in the Public Interest (PIR) on Nottingham City Council's governance arrangements for Robin Hood Energy Ltd. In response to this Report, Full Council agreed an Action Plan at an extraordinary meeting held on 27 August 2020.
- 3.2 In response to Recommendations Five, Six and Nine of the PIR the agreed Action Plan requires that this Committee's Terms of Reference are reviewed. This review has been carried out against identified best practice and a revised draft of the Terms of Reference is attached as appendix A to this report. The current Term of Reference are attached as Appendix B for information.
- 3.3 The review redrafted the Terms of Reference in order to provide clarity on the role of the committee, particularly in relation to Council owned companies, Companies Governance Executive Sub-Committee and Audit Committee. Input was sought from the Local Government Association on the draft and, as a result of their feedback, further amendment was made, including the addition of specific reference to risk management.
- 3.4 The Committee is being consulted on the proposed amendments, prior to the revised Terms of Reference being presented to full Council for consideration and approval in January 2021.

4 List of attached information

- 4.1 Revised Terms of Reference – Appendix A

4.2 Current Terms of Reference – Appendix B

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 Report in the Public Interest (PIR) on Nottingham City Council's governance arrangements for Robin Hood Energy Ltd

6.2 Action Plan in response to the Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy.

6.3 Nottingham City Council's Constitution – Overview and Scrutiny Committee Terms of Reference.

7 Wards affected

7.1 All.

8 Contact information

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Overview and Scrutiny Committee

DRAFT Terms of Reference

November 2020

Description

The Overview and Scrutiny Committee (the Committee) is a politically balanced Non-Executive Committee of Council. While the Council operates an Executive form of governance the establishment of an Overview and Scrutiny Committee is a statutory requirement in order to discharge the functions conferred by the Localism Act 2011 and other relevant legislation. The Committee is accountable to Council and will report annually to Council on its activities during the previous year.

The Committee will offer constructive review, feedback and challenge to the Council's Executive and other relevant local decision makers on their decisions, actions, policy, strategy and performance.

Purpose

The purpose of the Overview and Scrutiny Committee is to:

- (a) hold local decision-makers, including the Council's Executive and the Boards of the Council's group of companies, to account for their decisions, actions, performance and management of risk
- (b) review existing policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
- (c) contribute to the development of new policies and strategies of the Council and other local decision-makers where they impact on Nottingham citizens
- (d) explore any matters affecting Nottingham and/ or its citizens
- (e) make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive
- (f) review decisions made but not yet implemented by the Council's Executive in accordance with the Call-in Procedure.

Objectives

The Overview and Scrutiny Committee will:

- (a) develop and manage a work programme to ensure all statutory and other roles and responsibilities are fulfilled to the required standard and which covers review and development of key strategic issues, policies and strategies relevant to Nottingham and its residents, and which adds value through the examination of issues of local importance and concern, in accordance with the scope and approach set out in the Overview and Scrutiny Procedure Rules in Part 4 of this Constitution
- (b) monitor the effectiveness of that work programme and the impact of outcomes from overview and scrutiny activity
- (c) regularly review the decisions, actions and performance of the Council's Executive and other relevant local decision makers, including the Council's group of companies, in order to fulfil its role in holding those decision makers to account. This role will be co-ordinated with those of the Audit Committee and the Companies Governance Executive Sub-Committee.

- (d) receive petitions in accordance with the Council's Petitions Scheme
- (e) consider any relevant matter referred to it by any of its members and consider any relevant local government matter referred to it by any Nottingham City Councillor.

The Overview and Scrutiny Committee has no decision making powers but has the power to:

- (a) require members of the Council's Executive, and certain other local decision makers, to: provide information to the Committee, to attend meetings, and answer questions posed by the Committee in relation to their Executive role
- (b) invite other persons to attend meetings of the Committee to provide information and/ or answer questions
- (c) make recommendations and provide reports to relevant decision makers, and in particular the Council's Executive, on matters within their remits. The Council's Executive and other relevant decision makers have a duty to respond in writing to such recommendations within two months of receipt.

The Overview and Scrutiny is required to consider Crime and Disorder matters at least once every Municipal Year:

Further detail on the rules and procedures relating to Overview and Scrutiny, including the Call-in Procedure, can be found in the Overview and Scrutiny Procedure Rules contained within Part Four of this Constitution.

Sub-Committees

The Overview and Scrutiny Committee may choose to establish sub-committees to discharge any of its functions.

A standing Overview and Scrutiny Call-in Sub-Committee will be established to review decisions taken but not yet implemented by the Council's Executive in accordance with the Call-in procedure outlined in the Overview and Scrutiny Procedure Rules in Part Four of this Constitution.

Note: Separate Committees will be established by Council for the scrutiny of health and social care and the scrutiny of issues related to children and young people. These are not sub-committees this Committee.

Membership and Chairing

The Overview and Scrutiny Committee has 12 members.

Members of the Executive are excluded from membership of the Committee

Executive Assistants responsible for assisting on a Portfolio within the remit of this Committee are excluded from membership of the Committee.

The Chair of the Committee will be appointed by Full Council at its Annual General Meeting. If the Chair changes in year, the Committee will appoint a Chair for the remainder of the Municipal Year at its next available meeting.

The Chair cannot be a Chair of the Board of any of the Council's Group of companies.

The role of Vice Chair will be held jointly by the Chair of the Health Scrutiny Committee and the Chair of the Children and Young People Scrutiny Committee.

The Overview and Scrutiny Committee may choose to appoint non-Councillor members to the Committee or its sub-committees. Voting arrangements for co-optees will be in accordance with Paragraph 12 of Schedule 1 to the Local Government Act 2000 (as amended by section 115 of the Local Government Act 2003) as outlined in a procedure approved by Council and included in the Overview and Scrutiny Procedure Rules.

Substitutes

Substitute members are permitted for this committee.

Quorum

The standard quorum for Council committees applies to this committee.

Frequency of Meetings

The Overview and Scrutiny Committee will meet a minimum of three times per year. The usual frequency of meetings will be once a month, with the exception of August.

Duration

There is no limit on the lifespan of the Overview and Scrutiny Committee.

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Overview and Scrutiny Committee – Terms of Reference

- (a) To set, manage and co-ordinate the overview and scrutiny work programme to ensure all statutory roles and responsibilities accorded to the overview and scrutiny function, with the exception of health scrutiny, are fulfilled, including the ability to:
 - i. hold local decision-makers, including the Council's Executive, to account for their decisions, action and performance;
 - ii. review policy and contribute to the development of new policy and the strategy of the Council and other local decision-makers where it impacts on Nottingham residents;
 - iii. explore any matters affecting Nottingham and/ or its residents;
 - iv. make reports and recommendations to relevant local agencies with respect to the delivery of their functions, including the Council and its Executive;
- (b) to maintain an overview of key strategic issues relevant to Nottingham and its residents to inform decisions about the work programme so that it is focused on, and adds value by the examination of, issues of local importance and concern;
- (c) to monitor the effectiveness of the overview and scrutiny work programme and the impact of outcomes from overview and scrutiny activity;
- (d) to work with other scrutiny committees, to support effective delivery of a co-ordinated overview and scrutiny work programme.
- (e) to establish a sub-committee known as the Call-In Panel to meet as required to consider call-in requests in accordance with the Council's Call-In Procedure;
- (f) to commission time-limited review panels (no more than 1 panel at any one time) to carry out a review of a matter within its remit. Commissioning includes setting the remit, initial timescale and size of membership to meet the needs of the review to be carried out. Such review panels will be chaired by the Chair of the Overview and Scrutiny Committee;
- (g) to consider requests for Councillor calls for action;
- (h) to receive petitions in accordance with the Council's Petitions Scheme;
- (i) to commission separate policy briefings to inform councillors about current key issues relevant to Nottingham, to aid decisions about the future overview and scrutiny work programme and prepare Councillors to undertake overview and scrutiny work that has already been commissioned;
- (j) to co-opt people from outside the Council to sit on the Committee or any review panels it commissions, to support effective delivery of the work programme.

The Committee has 12 members. Membership must not include members of the Executive Board. The Committee is politically balanced.

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**Overview and Scrutiny Committee
9 December 2020**

Work Programme 2020/21

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the Committee's work programme for the remainder of 2020/21.

2 Action required

- 2.1 To discuss the attached work programme for the remainder of the municipal year, and make any necessary amendments.

3 Background information

- 3.1 The Committee is responsible for setting and managing its own work programme.
- 3.2 In setting the work programme, the Committee should aim for an outcome-focussed work programme that has clear priorities and a clear link to its roles and responsibilities.
- 3.3 The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.
- 3.4 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning.
- 3.5 Changes and/or additions to the work programme will need to take account of the resources available to the Committee.

4 List of attached information

- 4.1 Overview and Scrutiny Committee 2020/21 Work Programme.

6 Published documents referred to in compiling this report

- 6.1 None.

7 Wards affected

- 7.1 All.

8 Contact information

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Overview and Scrutiny Committee Work Programme 2020-21

Date	Items
6 January 2021	<p>Scrutiny of the Portfolio Holder for Finance, Growth and the City Centre – Councillor Sam Webster To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Economy Building To consider information on the support available to businesses during the pandemic and plans for ongoing and future support</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>
3 February 2021	<p>Scrutiny of the Portfolio Holder for Employment and Community Protection – Councillor Neghat Khan To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Electoral Registration To consider information on the new household enquiry process and the work that is being done to promote and encourage registration</p> <p>Update on the Action Plan in response to the Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy To consider an update on progress against the Action Plan</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>

Date	Items
3 March 2021	<p>Scrutiny of the Portfolio Holder for Housing, Planning and Heritage – Councillor Linda Woodings To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Section 106 Contributions To consider information on how the contributions are calculated and distributed</p> <p>Work Programme 2021/22 Development To discuss the work programme for 2020/21</p> <p>Work Programme To agree the work programme for the remainder of the municipal year</p>
7 April 2021	<p>Scrutiny of the Portfolio Holder for Leisure, Culture and IT – Councillor Dave Trimble To consider information on priorities, budget pressures, challenges and performance against Council Plan priorities</p> <p>Employment Services in the City To consider information on how the services work together, the resources available and their effectiveness</p> <p>Update on the Action Plan in response to the Report in the Public Interest on Nottingham City Council's governance arrangements for Robin Hood Energy To consider an update on progress against the Action Plan</p> <p>Work Programme To agree the work programme for the 2021-22 municipal year</p>

Items to be scheduled:

Item	Focus
Student Accommodation	To consider information on whether the number of developments meet demand and free up family housing
Planning Enforcement	To consider information on the effectiveness of the Planning Enforcement process
Heritage Panel	

Item	Focus
Fire Prevention and Safety	To consider information from the Nottinghamshire Fire and Rescue Service on the work they do on fire prevention and safety

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